

**Town of Charlton
Saratoga County
Town Board Meeting**

May 14, 2012

The Regular meeting of the Town Board of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:36pm.

Supervisor Grattidge lead the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Supervisor Grattidge, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Councilman Verola

APPROVAL OF MINUTES

A motion was made by Councilman Lippiello and seconded by Councilman Salisbury to accept the minutes of the Town Board Agenda Meeting held on April 30, 2012.

Vote: All Ayes, No Nays. CARRIED

PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS

No one spoke.

APPROVAL OF ABSTRACT

A motion was made by Councilman Lippiello and seconded by Councilman Gardner to accept General Fund claim numbers 301 – 361 in Abstract #109 in the amount of \$41,778.10.

Discussion: Councilman Gardner requested that Vouchers #322 and #323 have more information from the Highway Superintendent as to what piece of equipment the purchases were for, and also have the Highway Superintendent initial the invoices attached to the vouchers. The Board agreed to approve the abstract and have the Bookkeeper hold the checks until Mr. Emerich fulfills the requested information.

Vote: All Ayes, No Nays. CARRIED

TOWN CLERKS REPORT

The Town Clerk reported taking in \$837.25 for the month of April. \$520.72 was paid to the Supervisor. \$316.53 was paid to other Governmental agencies.

A motion was made by Councilman Gardner and seconded by Councilman Lippiello to accept the Town Clerk's report as read.

Vote: All Ayes, No Nays. CARRIED

On April 23rd to April 25th, I attended the New York State Town Clerk's Association meeting in Saratoga. There were training sessions from the NYS Dept of Health regarding Vitals Statistics requirements, DEC regarding sporting licenses, Association of Towns President regarding Town Clerk duties and minutes taking, the Comptroller's Office regarding Retirement Standard Workday reporting, Robert Freeman from NYS Dept of State on Committee for Open Government, and Attorney Kerry Marsh with legislative updates.

SUPERVISOR'S REPORT & ANNOUNCEMENTS

Because of the new Accounting software installation, the Revenue and Expense Reports are not available at this time.

For the month of April, I attended 5 Town meetings and 14 County meetings.
Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended 2 Public Forums with the County Chairman in the City of Saratoga & Clifton Park
- Attended the joint Chamber of Commerce breakfast and discussed the state of the County
- Attended a rally in Albany concerning unfunded state mandates on local governments
- Continued the planning for Sundae on the Farm and all of the Founders Day events

The Supervisor reported that he has been in contact with Shirley Palmer of the Charlton Food Pantry. Mrs. Palmer said that the Charlton Food Pantry is closing in May, and they have made arrangement for the Galway Food Pantry to assist the 3 Charlton residents that qualify for pantry assistance.

The Supervisor said that he and the Board will be working on a resolution for the May 29th meeting to honor the farm for Sundae on the Farm.

The Town Engineer has sent notification that Bordeau Builders, through its engineering consultant, is requesting a reduction in the Letter of Credit as a majority of the infrastructure work has been completed in Deer Run.

The Supervisor said that he attended a settlement hearing in the Schmidt and Schmidt litigation with the Town. No settlement was agreed to.

ANNOUNCEMENTS

Grievance Day will be held May 22nd from 2 – 4 pm and 6 – 8 pm at the Town Hall.

Town Offices will be closed Memorial Day, May 28th

A quarterly open forum will be held at Town Hall on Saturday June 9th at 10 am. The public is invited to come and speak with the Supervisor and Board members.

Saratoga County Board of Supervisors has sent information about Ticks and Lyme Disease, which appear to be on the rise. The Town Clerk will have the information available at the Clerk's office.

COMMUNICATIONS

The 2012 State equalization rate for the Town of Charlton is 70.00.

A request has been made by the Assessor's Department to authorize Rachel Holbrook to attend a training class at Cornell University at a cost of \$400 plus mileage, lodging and meals.

A **MOTION** was made by Councilman Gardner and seconded by Councilman Lippiello to authorize Assessor Rachael Holbrook to attend a training class at Cornell University with a cost of \$400.00.

Vote: All Ayes, No Nays. CARRIED

Councilman Gardner asked for an update on how much money is left in the budget for training.

The Supervisor received an email from the Town Architect regarding the rust spots on the stainless steel railings at Town Hall. He attended a meeting with the Architect and the company that installed them last week. They have purchased a kit from the manufacturer to clean and treat the railings. This should stop the rust from

happening. A treatment will be done and the Town will wait a month to see the results before deciding what to do.

Mr. Hausmann sent an email asking for a status of a drainage issue on Crestwood Drive. The Supervisor is trying to contact the County Storm Water Management office to see if there is going to be more testing.

John Erving, Executive Director of Community Human Services (CHS) gave a short presentation to the Board. He stated that currently there are 3 programs that are available to residents of the Town of Charlton, which are:

- 1) A wellness van which provides transportation to medical appointments. No age requirements.
- 2) Youth Services Job Match which is run with the Burnt Hills High School. The service matches youth with job listings thru CHS.
- 3) Family Support Services which helps parents of special needs children find and navigate their way through services available for them.

Mr. Erving asked the Board to consider supporting a new service that CHS began running in 2010. It is called Care Links and is a program for the elderly to provide multiple volunteer services, which range from, visiting to socialize, take them to medical appointments, shopping, hair appointments etc. They have over 200 volunteers that provide these services. The Towns of Clifton Park and Halfmoon each donate \$11,500 for the program and the Town of Malta donates \$3,000. He said that currently that are 757 residents in Charlton over the age of 65 which is about 18% of the Charlton population. He asked the Board to consider donating \$2,500 to CHS for this service in 2013. He provided Resource Guides to the Town Clerk to make available to senior residents. Councilman Lippiello asked if the volunteers were insured. Mr. Irving said that volunteers are covered by their own insurance as well as under CHS's umbrella insurance. Councilman Gardner asked if volunteers are reimbursed mileage. Mr. Irving said that they are not, but CHS does certify their mileage for income tax deduction. Supervisor Grattidge asked Mr. Irving to try to get the amount that Charlton pays for the service more in line with what other Towns are paying based on their population. Lori Liebert, Chairman of the CHS Board, reiterated what a wonderful program Care Links is.

DEPARTMENT & COMMITTEE REPORTS

Dog Control – Supervisor Grattidge read the report which stated that there were 5 dog related complaints in the month of April.

Zoning – Councilman Gardner that in the month of April, there were 4 permits issued with a total value of \$288,000, and 4 CO's were issued.

Constables – Councilman Lippiello read the report which stated that there were 28 patrols, 28 complaints, 6 911 calls, and 19 tickets issued. He also stated that they have had problems with the screens on the new radios. Motorola has replaced the screens.

Water – Councilman Lippiello said that there has not been much change in Deer Run. Crooked Street has been resurfaced as well as the lawns and shoulders. John Morgan is getting prices on water meters for the new homes hookups.

Party in the Park – Councilman Lippiello stated that the fireworks contributions are coming in good, but more donations are being accepted.

MOTIONS, RESOLUTIONS, PROCLAMATION AND AUTHORIZATIONS

A motion was made by Councilman Lippiello and seconded by Councilman Salisbury that Resolution No. 66 – A RESOLUTION AUTHORIZING EXPENDITURE OF TOWN FUNDS TO CELEBRATE FOUNDERS DAY WEEKEND IN THE TOWN OF CHARLTON be approved.

Discussion: Councilman Salisbury asked how much money has been collected so far? Councilman Lippiello said that \$6,665 has been collected. Councilman Gardner asked if donations are still due in and if enough money was going to be collected. Councilman Gardner said that last year when they did the budget he took a very hard stance regarding Party in the Park, and he was against doing it. It was agreed to go ahead with Party in the Park by 3 Board members, so this places him in a very precarious situation since we are not there yet and

he wanted to know if all the money would be raised. Councilman Lippiello added a check that he just received, and said that the total was \$7,100 which is about \$100 away from the amount needed.

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Supervisor Grattidge: Aye. CARRIED

Supervisor Grattidge said that Resolution No. 67 is an item that came up just recently with an application that was submitted to the Building and Zoning Department.

A motion was made by Councilman Gardner and seconded by Councilman Lippiello that Resolution No. 67 – A RESOLUTION ACKNOWLEDGING RECEIPT OF A SPECIAL EXCEPTION PERMIT APPLICATION FROM HERITAGE CONSTRUCTION GROUP C/O ERAN WASSERMAN REQUESTING APPROVAL FOR EXPANSION OF A SPECIAL EXCEPTION PERMIT IN AN AGRICULTURAL ZONE AND DIRECTION BY THE TOWN BOARD TO THE ZONING BOARD OF APPEALS TO EXERCISE PRIMARY JURISDICTION OF SUCH APPLICATION PURSUANT TO THE ZONING ORDINANCE FOR THE TOWN OF CHARLTON be approved.

Discussion: Councilman Gardner said that he has just received this application and he has not had time to review it. Councilman Salisbury said that he also would like time to review this. Supervisor Grattidge said that he thought that there had been confusion about what type of application he should apply for. Eran Wasserman said that he would like to get his project started soon so he can take advantage of the good weather and his busiest season of the year. He plans to do the construction in 2 phases. The first phase is a concrete pad and the second phase is a covered pavilion. He wanted to be able to start construction by the end of June or beginning of July. Eran stated that he has many events planned and his current space is limited so he asked the Board to do whatever they could to help expedite the process. Councilman Gardner said that he would like to do that, but he would like time to look at some of the information that is referred to in the documents. Attorney Van Vranken informed Mr. Wasserman that unfortunately the Exceptional Use Permit process is not a speedy process. He felt with the best case scenario, the approval would not be until the end of July. The next ZBA meeting is scheduled for the 12th of June.

A motion was made by Councilman Lippiello and Councilman Gardner to table the resolution until the May 29th meeting.

Vote: All Ayes, No Nays Carried

Supervisor Grattidge said that a proposal was just received from Dave Kenyon for a flower bed in front of the Community Center, but he would like to hold off on a decision until they hear from Councilman Verola who has met with Mr. Kenyon and discussed the project.

COUNCILMAN REPORTS

Councilman Gardner said that he spoke with Mike Sullivan from Enable about a computer for the Town Board to use. He suggested a laptop that the Town Clerk is not currently using. The Town Clerk has no problem with the Board using the laptop. It will take Enable about 1 ½ hours to do the set up.

Councilman Lippiello gave the following reminders: school budget votes May 15th, Party in the Park on June 2nd and the parade on June 3rd, and the Memorial Day Service on May 28th at 2 p.m. The new Veteran's Memorial Board should be ready to be dedicated.

Councilman Salisbury asked for reports from the old Maps accounting system so that he can match them with the new accounting program. Supervisor Grattidge asked him to email him a list of what he would like and he will take care of it.

PRIVILEGE OF THE FLOOR

David Mc Burnie thanked the Board for providing Bulk-item pickup to the residents.

Gene Breitenstein said that he has received a letter from his neighbor saying that he cannot move snow around his mailbox that is on his neighbor's property across the street. The neighbor also told him that he cannot put his garbage cans on his property or his bulk-item garbage. Mr. Breitenstein said that he has a deep ditch in front of his own house, so he puts things on the other side of the road. Mr. Breitenstein asked the Town Board

who owns the edge of the roads. He was told that the Town owns 50 feet from the center of the road, and he said that Mike Emerich, Highway Superintendent said that the Town owns 25 feet from the center of the road. If that is true, he is putting his things on the Town's property. Councilman Gardner asked him it is possible for him to keep his garbage cans on his own driveway. Attorney Van Vranken suggested that the two neighbors work out an agreement, and also said that he would suggest that he put his garbage cans at the end of his own driveway. Attorney Van Vranken offered to call the neighbor to get his side of the story if Mr. Breitenstein desired that. Mr. Breitenstein said he just wanted to know who owns the property, he will take care of it from there. Attorney Van Vranken said there would not be an answer to who owns the property tonight. Councilman Gardner said that there are obviously other issues here than placing things on someone's side of the road, and he did not feel that the Town can effectively deal with this.

Supervisor Grattidge said that the May Agenda meeting will be Tuesday May 29th and the quarterly Water Commission meeting will be June 4 at 7 p.m.

A motion was made by Councilman Lippiello and seconded Councilman Gardner to adjourn the meeting at 9:03 p.m.

Respectfully submitted,

Brenda Mills
Town Clerk

TOWN OF CHARLTON
COUNTY OF SARATOGA
STATE OF NEW YORK

RESOLUTION NO. 66

May 14, 2012

A RESOLUTION AUTHORIZING EXPENDITURE OF TOWN FUNDS TO CELEBRATE
FOUNDERS DAY WEEKEND IN THE TOWN OF CHARLTON

WHEREAS, the Town of Charlton annually conducts a Founders Day Weekend and which includes an event called "Party in the Park", to be held this year on June 2, 2012, and

WHEREAS, as part of the event, there are various entertainers and services necessary to effect the events that comprise Party in the Park, and

WHEREAS, the Town Board desires to authorize the following expenditures for this event:

1. Colleen Mahar (Sparkles & Magic Dan) - \$350.00
2. Switchpoint - \$100.00
3. Doc Spring Band - \$500.00
4. Rowdy the Clown - \$285.00
5. Porta Potties - \$675.00
6. Fireworks - \$5,000.00
7. Climbing Wall - \$364.74 with mileage charge

Total expenditures = \$7,274.74, and

NOW BE IT RESOLVED, that the Town Board hereby authorizes the expenditure of Town funds for the seven specified expenses set forth in this resolution, and

BE IT FURTHER RESOLVED, that the Supervisor or his designee is hereby authorized to retain and effect the payments of the seven component activities approved by this resolution.

Moved by	Councilman Lippiello	Voting: Councilman Gardner	Aye
		Councilman Lippiello	Aye
Seconded by	Councilman Salisbury	Councilman Salisbury	Aye
		Councilman Verola	Absent
		Supervisor Grattidge	Aye

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: May 14, 2012

Brenda Mills, Town Clerk